

# UTE WATER CONSERVANCY DISTRICT

2190 H 1/4 Road, P.O. Box 460

Grand Junction, CO 81502

Application for Employment

## *An Equal Opportunity Employer*

We do not discriminate on the basis of race, color, sex, gender, sexual orientation, national origin, ancestry, religion, creed, age, physical or mental disability, veteran or military status or other protected status. It is our intention that all qualified applicants are given equal opportunity and that selection decisions be based upon job-related factors.

### PROVIDE ALL/ONLY INFORMATION REQUESTED OR YOU MAY BE DISQUALIFIED

Answer each question fully and accurately. Use blank paper if you do not have enough room on this application. **PLEASE PRINT**, except your signature on back of application. Failure to do any of the above will result in disqualification of your application. **DO NOT** use a resume as a substitute for any information required in this application. No action can be taken on this application until you have answered all questions.

Name \_\_\_\_\_ Telephone # \_\_\_\_\_

                    Last                      First                      Middle

Address \_\_\_\_\_

                    Present Street Address                      City                      State                      Zip Code

Job Applied for \_\_\_\_\_ Today's Date \_\_\_\_\_

Are you seeking:           Full-time            Part-time            Temporary            Shift  employment?

If hired, can you furnish proof you are eligible to work in the U.S.?           Yes  No

Are you 18 years of age or older?           Yes  No  (If you are hired, you may be required to submit proof of age)

Have you ever applied here before?           Yes  No  If yes, when? \_\_\_\_\_

Were you ever employed here?           Yes  No  If yes, when? \_\_\_\_\_

If you are related to any of our employees?           Yes  No  Name \_\_\_\_\_

Date available for work \_\_\_\_\_

Are you willing to work overtime as required?           Yes  No

Have you ever been convicted of any law violation  
(Include any plea of "guilty" or "no contest". Exclude minor traffic violations)?           Yes  No

If yes, give details \_\_\_\_\_  
(A conviction will not necessarily disqualify an applicant for employment.)

### ALL POSITIONS AT UTE WATER ARE REQUIRED TO DRIVE COMPANY VEHICLES.

Do you have a valid driver's license?           Yes  No

Driver's License Number \_\_\_\_\_ Class of License \_\_\_\_\_

Have you received any moving violation in the past three (3) years?           Yes  No   
If yes, give details: \_\_\_\_\_

Have you had your driver's license suspended or revoked in the last three (3) years?           Yes  No   
If yes, give details: \_\_\_\_\_

Have you been convicted of a DUI or DWAI in the past five (5) years?           Yes  No   
If yes, give details: \_\_\_\_\_

## WORK HISTORY

Start with your present or last job. Account for all periods of time including military service and any periods of unemployment. If self-employed, give firm name and supply business references. **NOTE:** A job offer may be contingent upon acceptable references from current and former employers.

From: mo/yr	To: mo/yr	Employer	Ph. #
Job Title		Address	
Supervisor		Job Duties:	
Start Salary	Final Salary		
Full-time <input type="checkbox"/>	Part-time <input type="checkbox"/>		
May we contact? Yes <input type="checkbox"/> No <input type="checkbox"/>	Reason for Leaving		
From: mo/yr	To: mo/yr	Employer	Ph. #
Job Title		Address	
Supervisor		Job Duties:	
Start Salary	Final Salary		
Full-time <input type="checkbox"/>	Part-time <input type="checkbox"/>		
May we contact? Yes <input type="checkbox"/> No <input type="checkbox"/>	Reason for Leaving		
From: mo/yr	To: mo/yr	Employer	Ph. #
Job Title		Address	
Supervisor		Job Duties:	
Start Salary	Final Salary		
Full-time <input type="checkbox"/>	Part-time <input type="checkbox"/>		
May we contact? Yes <input type="checkbox"/> No <input type="checkbox"/>	Reason for Leaving		
From: mo/yr	To: mo/yr	Employer	Ph. #
Job Title		Address	
Supervisor		Job Duties:	
Start Salary	Final Salary		
Full-time <input type="checkbox"/>	Part-time <input type="checkbox"/>		
May we contact? Yes <input type="checkbox"/> No <input type="checkbox"/>	Reason for Leaving		

From: mo/yr	To: mo/yr	Employer	Ph. #
Job Title		Address	
Supervisor		Job Duties:	
Start Salary	Final Salary		
Full-time <input type="checkbox"/>	Part-time <input type="checkbox"/>		
May we contact? Yes <input type="checkbox"/> No <input type="checkbox"/>	Reason for Leaving		

### EDUCATION

	List Name and Address of Schools	# of Years Completed	Did you Graduate?	Diploma / Degree / Certificate
<b>High School or GED</b>				
<b>College or University</b>				
<b>Vocational or Technical</b>				

### SPECIAL SKILLS

What skills or additional training do you have that are related to the job for which you are applying? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What machines or equipment can you operate that are related to the job for which you are applying? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

List professional, trade business or civic activities and offices held. (Exclude labor organizations and memberships which reveal race, color, religion, national origin, sex, age, disability or other protected status.) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### GENERAL INFORMATION

Have you worked or attended school under any other names? Yes  No

If yes, give names: \_\_\_\_\_

Have you ever been fired from a job or quit under threat of being fired? Yes  No

If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## REFERENCES

(Give three references, not relatives or former employers)

NAME	ADDRESS	YEARS KNOWN	TELEPHONE

## AFFIDAVIT, CONSENT AND RELEASE

**PLEASE READ EACH STATEMENT CAREFULLY BEFORE SIGNING THIS APPLICATION**

I certify that all information in this application is correct to the best of my knowledge. I understand that any misrepresentation of information by statement or omission will result in disqualification or, if already hired, dismissal from employment, no matter when the misrepresentation is discovered.

I authorize the investigation of any or all statements contained in this application. I also authorize, whether listed or not, any person, school, current employer, past employees, and organizations to provide relevant information and opinions that may be useful in making a hiring decision. I release such persons and organizations from any legal liability in making such statements.

I understand that **all employment with Employer is at-will**, meaning that employment with Employer may be terminated, with or without cause, and with or without prior notice, at any time, at the option of either me or the Employer.

I understand that no supervisor or manager has the authority to enter into an agreement for employment that waives Employer's right to terminate employment at will.

I understand that Employer has policies and procedures that I must follow, if hired. I understand that Employer reserves the right to change its policies and procedures, including personnel policies and employee benefits at any time without approval by employees, and that such changes are accepted by continuing my employment with Employer.

I understand that I will be required to pass a drug test as a condition of employment.

I have read, understand, and by my signature consent to these statements.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

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How did you hear about this position? \_\_\_\_\_